



Fleet Card Purchase Report

For the Month of _____

Van License # _____

Van # _____

Driver Name _____

Date of Receipt	Odometer Reading	Description of Expense	\$ Amount
		Total	\$

Original receipts must be attached to the expense report.

Driver Signature: _____

Date: _____

Approved by: _____
(Ticket to Ride)

Date: _____

Submit to:

Missy Bennett
Ticket to Ride
11520 Commonwealth Drive
Louisville, KY 40299

**PLEASE SUBMIT BY THE 5th OF
THE MONTH.**